



Ref: YPSA/HO/1749/2026

Date:09/08/2026

### Subject: Invitation for Tender

**Young Power in Social Action (YPSA)** <[www.ypsa.org](http://www.ypsa.org)> is an organization for sustainable development implementing the project “**Climate Action at Local Level (CALL)**” Funded by **Swiss Agency for Development and Cooperation (SDC)** and supported by **Solidar Suisse**. The project is implementing different Upazilas in Chattogram and Cox’s Bazar District.

This project aims to support families adversely affected by climate change through targeted livelihood and vocational training initiatives. Recognizing the compounded vulnerabilities faced by these households, especially those involving child laborers, the program provides skill-based vocational training to children and youth to foster long-term resilience and economic independence.

In addition to training activities, the project organizes advocacy meetings and stakeholder workshops to raise awareness, promote policy dialogue, and strengthen community engagement around climate justice and child protection. To support these activities the project will make post training materials distribution to child beneficiaries who will be successfully completed the training.

The procurement outlined in this tender will ensure the smooth implementation of training sessions, advocacy events, and workshops under this climate resilience and child-focused development initiative.

To support these project activities, YPSA invites eligible vendors to submit tender proposals for the supply of input support (Agricultural support and poultry birds' items). Interested vendors are requested to submit their tender proposals to supply the required input support for the project in accordance with the following descriptions and conditions.

| Sl. No. | Particular Items with Description/Specifications                                                                                                                                                                                                                                                                                                                                                                                                                               | Brand Name | Unit      | No of Unit required | Unit Price | Total Amount (Tk.) |                                                                                                                                                                      |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------------------|------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <p><b><u>Electric House wiring Machineries set (all item is one set/qty):</u></b></p> <p><b><u>Item with Specification:</u></b></p> <p>1.Electric Drill to drill concrete wall (Input Power: 800Watt, 220V, 50Hz, No load speed: 0-2500 rpm, Chuck Size:10mm)</p> <p>2.Angle Grinder (100mm, 700Watt)- 1 pcs,</p> <p>3.Toolbox (Plastic, Medium Size) - 1pics,</p> <p>4.Combination Pliers (Carbon Steel, 6 Inch,)- 01,</p> <p>5.Cutting Pliers (Carbon Steel, 6 Inch)- 01</p> |            | Total Set | 75                  |            |                    | <p>@ 25 set will be delivered to Sitakund,</p> <p>@ 25 set will be delivered to Chattogram City</p> <p>@ 25 Set to be delivered to Chowfaldandi, Sadar, Coxbazar</p> |

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|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | 6.Screwdriver (Steel, 100mm, type-Plus)-01<br>7. Screwdriver (Steel, 100mm, type-Minus)-01<br>9. Measuring Tape- (5 Meter or 16 Feet)-01<br>10. Ball Peen Hammer (1 pound, steel)-01<br>11. Neon Tester (100-250 Volt, Steel)-01<br>12. Wire Cutter Pliers (Carbon Steel, 6 Inch)- 01<br>13. Electric work safety hand Gloves (standard Quality)                             |     |    |  |  |                                                                                                                                                                                                              |
| 2 | <b><u>Butterfly sewing machine JA2-1.</u></b><br><br><b>Required Specification:</b><br>Operate by hand, foot treadle<br>Sews silk, cotton, wool and chemical fibers up to 5mm thick<br>Sewing speed of approximately 1,000 stitches per minute<br>Supports 11# to 14# needles with adjustable stitch length up to 4mm<br>Provide All relevant accessories that ready to work | Pcs | 75 |  |  | @ 25 set will be delivered to Fishery Ghat, Firingi Bazar, Chattogram,<br><br>@ 25 Set will be delivered to Chowfaldandi, Sadar, Coxbazar,<br><br>@ 25 Set will be delivered to Nazirartek, Sadar, Coxbazar, |
|   | <b>Grand Total (Inclusive of VAT, Income Tax, and all other applicable costs)</b>                                                                                                                                                                                                                                                                                            |     |    |  |  |                                                                                                                                                                                                              |
|   | <b>In Words Taka :</b>                                                                                                                                                                                                                                                                                                                                                       |     |    |  |  |                                                                                                                                                                                                              |

Therefore, YPSA is inviting for Tender bid from reputed, experienced suppliers/vendors to supply the above-mentioned **Electric House wiring Machineries set and sewing machine**. Interested suppliers/vendors who have their agency's/company's updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/Relevant work order (**Please attach maximum 10 Workorder/agreement as the proof of similar work experience which will carry marks for supplier in technical evaluation.**), Bank statement (**last 3 months, April'26 to June'26**) are sufficient they can submit a Tender with an application in the company/organization letterhead pad with company details as per specific format (Annexure-I) to **Procurement Committee, YPSA Head Office, House # F 10 (P), Road # 13, Block # B, Chandgaon R/A, Chattogram.**

### **Terms and Conditions:**

1. The last date and time for submitting the Tender is **20/08/2026 by 3:00 p.m.** The Tender Box will be opened on the same date at **3:30 p.m.**
2. Vendor (s) should submit Tender Schedule as per the required specifications along with the completed company information form (**Annexure-1**).



3. Vendor (s) should submit tender as per specifications with **brand name mandatorily**.
4. The vendor should clearly mention the validity period of the quoted prices.
5. **No Samples are required with the quotation but primarily selected suppliers should agree to supply/ show product samples as needed before confirmation of the final work order.**
6. The selected vendor(s) shall ensure the delivery of the goods to the YPSA-CALL Project implementation/training locations at Chattogram City, Sitakunda of Chattogram District, and Nazirartek and Chowfaldandi of Cox's Bazar Sadar.
7. The quoted rates must be inclusive of all applicable VAT, Tax (as per the latest Government rules), transportation, loading, unloading, and any other relevant costs.
8. Payment will be made by Account Payee Cheque after deduction of applicable Government VAT/Tax and other relevant deductions, upon successful completion of the supply of goods/items. Payment will be made against the approved Work Order and submission of the original invoice, delivery notes, and other supporting documents duly signed by the vendor.
9. YPSA shall not be liable for any damage, loss, or accident occurring during the transportation and delivery of the goods/items to the designated supply locations.
10. The selected vendor shall supply the goods strictly according to the specifications provided. No compromise in the quality of the supplied items will be accepted.
11. **The vendor must submit the following legal and supporting documents with the Tender:**
  1. Valid Trade License
  2. TIN Certificate
  3. Proof of Income Tax Return Submission (PSR)
  4. BIN/VAT Registration Certificate
  5. NID/Smart Card Copy
  6. Bank Account Statement for the last three (3) months (April 2026 to June 2026)
  7. Relevant Work Orders/Agreements

**Documents should be attached in the following sequence:**

1. Forwarding Letter
  2. Price Quotation/Bid Proposal
  3. Company Information (Annexure-1)
  4. Copy of NID/Smart Card
  5. Legal Documents (Trade License, TIN, BIN/VAT, Tax Documents, etc.)
  6. Bank Statement (Last 3 Months: April 2026 to June 2026)
  7. Relevant Experience Documents of the last two (2) years (Maximum 10 Work Orders/Agreements issued on or after 01/07/2024)
  8. Any other supporting documents
12. Child labour shall not be engaged in the production, carrying, loading, unloading, transportation, or any other activities related to this assignment. Child labour should also be prohibited within the vendor's organization. The selected vendor must comply with the **YPSA Child Safeguarding Policy** throughout the contract period. If any complaint regarding child labour or child abuse is received against the vendor or the vendor's company, YPSA reserves the right to suspend the agreement immediately until the investigation is completed in

accordance with the YPSA Child Safeguarding Policy and applicable national laws. No payment shall be made until the investigation is completed and the matter is officially resolved.

13. The vendor and its personnel must comply with YPSA's **Policy on Prevention of Sexual Exploitation, Abuse and Harassment (PSEAH)** throughout the contract period. Any violation of this policy shall result in immediate termination of the agreement.
14. The supplier shall comply with YPSA's **Anti-Terrorism, Anti-Money Laundering, Anti-Fraud and Anti-Bribery (ABC) Policy**, as well as the applicable Anti-Money Laundering and Anti-Terrorism laws and regulations and the Government of Bangladesh. Any violation of these policies may result in immediate termination of the contract without prior notice.
15. YPSA reserves the right to increase or decrease the quantity of the required goods based on project requirements. The selected vendor will be informed accordingly.
16. If the quality of the supplied products is found satisfactory and additional quantities are required, YPSA may, with the vendor's prior written consent, procure the same products at the same unit price for a maximum period of one (1) year from the date of the initial supply. Such procurement shall be made on an as needed basis.
17. After issuing a Work Order, if the vendor fails to deliver any of the items following the Work Order, the procuring entity YPSA has all right to impose a penalty, deduction of bill partly or full amount of the final bill.
18. YPSA is not obligated to award the Work Order to the lowest price offeror bidder.
19. YPSA reserves the right to amend, modify, accept, reject, or cancel any clause or the entire Tender, Quotation, or Work Order process at any stage without assigning any reason.
20. **Quantity Variation:** The quantities stated in this tender are estimated based on the current project plan and are subject to change according to project requirements. The Procuring Entity reserves the right to increase or decrease the quantity of required items at the time of purchase and contract award without changing the unit price and other terms and conditions of the contract. The actual quantity to be supplied will be determined based on the final number of beneficiaries and training batches approved under the project.

**Note: Evaluation and Comparison of Bids**

YPSA will evaluate the Tender in two consecutive stages. The **Technical Evaluation** will carry **60 marks** and will assess eligibility documents, previous experience, delivery capacity, financial capacity, product samples (if required), and other relevant criteria. The **Financial Evaluation** will carry **40 marks** and will be conducted only for bidders who successfully qualify in the Technical Evaluation.

  
Procurement Committee,  
YPSA